

**Thurston County Board of Equalization Review Follow-up
 Status of Work Completed
 August 24, 2021**

NOTE: Refer to our original report issued in December 2020 for a complete explanation of each requirement.

Requirement	Topic	Work Completed on Requirement	Completed / Pending Completion	Future Follow-up?
1	Petition withdrawal	The Thurston County Board of Equalization (Board) provided the Department of Revenue (Department) with petition files withdrawn, in writing, by tax representatives authorized by the property owners.	Completed	No

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Recommendation	Topic	Work Completed on Recommendation	Completed / Pending Completion	Future Follow-up?
1	Good cause waiver deadline	The Board provided the Department with their updated <i>Late Filing Exception Request</i> form. The form requires petitioners to return the completed request within 10 business days of the notification of an untimely filed petition.	Completed	No
2	Desk reference manual	The Board updated their <i>Desk Reference Manual</i> as recommended by the Department in the 2020 Review of the Thurston County Board of Equalization.	Completed	No