

**Island County Board of Equalization Review Follow-up
 Status of Work Completed
 May 1, 2014**

NOTE: Refer to our original report issued in July 2013 for a complete explanation of each requirement.

Requirement	Topic	Work Completed on Requirement	Completed / Pending Completion	Future Follow-up?
1	Regular Convened Sessions	The Island County Board of Equalization (Board) provided a document signed by the county legislative authority authorizing the Board to continue hearing their 2013 assessment appeals after the regular 28-day session ended.	Completed	No
2	Island County Real Property Petition Form	The Department of Revenue (Department) has approved the Board's customized real property petition form.	Completed	No
3	Board Orders	The Board provided two orders of their choice and two more orders selected by the Department. These orders stated the facts and evidence upon which their decision was based and the reasons(s) for their decisions.	Completed	No

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Recommendation	Topic	Work Completed on Recommendation	Completed / Pending Completion	Future Follow-up?
1	Board of Equalization Website	The Board has provided taxpayers access to personal property, exemption, and current use petition forms within their website.	Completed	No
2	Desk Reference Manual	The Board is currently working on creating a desk reference manual. They hope to have the document completed within the next six months.	Pending Completion	No